

**MINUTES
SOLID WASTE COMMISSION
7:00 PM
DECEMBER 16, 2015
SPECIAL MEETING**

- 1.0 Call to order at 7:00 PM at the Community Center.
Members Present: D. Geligoff, J. Van Woerkom, J. Huling, and S. Ingalls.
Others Present: J. Prescott, and D. Roberts, arrived at 7:15 PM
Seat S. Ingalls, alternate, as a regular member for the absent Vacant.
- 2.0 No public present.
- 3.0 Motion to accept the minutes of the 7/30/2015 Regular Meeting was made by D. Geligoff and seconded by S. Ingalls.
All ayes. Motion passed.
- 4.0 Discuss and Act on Payables and Correspondence.
- 4.1 Accounts Payable broken down by category
- For period July 1, 2015 to December 1, 2015
- | | |
|--------------------------------|-------------|
| Willimantic Waste (6 months) | \$ 48986.25 |
| Hazardous Material Pickup | \$ 2887.77 |
| Fuss & O'Neill | \$ 5200.00 |
| Anchor Engineering | \$ 0.00 |
| Contracted Services | \$ 1611.36 |
| Benders Diesel | \$ 0.00 |
| Supplies, Parts, Services | \$ 3723.42 |
| Equipment maintenance | \$ 3500.00 |
| Permits | \$ 0.00 |
- Motion to approve the above bills was made by S Ingalls and seconded by J. Huling. All ayes. Motion passed.
- 4.2 Other Correspondence
- None.
- 5.0 Transfer Station Operations: Dennis presented the monthly reports for June 2015 thru November 2015. No surprises. Compactors have been in operation since October. Our personnel and the public are getting used to using them. We have had a few minor operating glitches which have been solved. One issue that came up is insufficient compactor space for single stream recyclables during an operating day, mainly Saturdays. This is requiring us to use an open dumpster to collect the overflow. This issue is addressed in item 8 below. The commission discussed rates again. For the time being we will track income versus expenses to see if any rate increases are required.
- 6.0 We discussed next years, 2016-2017, budget request. We have seen no significant change in the amount of materials handled by the transfer station. We upgraded our facility to use covered collection containers to eliminate runoff from the open dumpsters and reduce weight due to water collection. This has just about eliminated loose trash being blown around the facility. After accounting for the increased cost associated with compactor leases, disposal costs, salaries, and maintenance costs, the commission thinks a minor increase in the requested budget is warranted. A request of approximately \$194,000 is an increase of about five thousand dollars. Motion made by D.

Geligoff and seconded by S. Ingalls to request a 2016-2017 budget of approximately \$194,000. All ayes. Motion passed.

7.0 Meeting dates for next year are

Tuesday March 22, 2016, 7 PM, Community Center Dining Room
Tuesday June 27, 2016, 7 PM, Community Center Dining Room
Tuesday September 26, 2016, 7PM, Community Center Dining Room
Tuesday December 20, 2016, 7PM, Community Center Dining Room

Motion to approve these meeting dates made by D. Geligoff and seconded by S. Ingalls. All ayes. Motion passed.

8.0 The commission discussed the problem of insufficient compactor space for single stream recyclables. The only solution is to add one additional compactor to the three that already exist. We reviewed our existing budget to check on the availability of funds for the installation and lease. Estimate installation cost, mainly wiring, not to exceed \$2500.00 and lease fee to be \$225 per month. We determined we have the funds available in the existing budget for the remainder of the year. Motion to authorize the chairman to oversee the installation of a fourth compactor with an installation cost not to exceed \$2500.00 and a monthly lease fee not to exceed \$225.00 made by D. Geligoff and seconded by S. Ingalls. All ayes. Motion passed.

9.0 Old business. None

10.0 New business. None

11.0 Motion to adjourn at 7:55 PM made by D. Geligoff and seconded by J. Huling. All ayes. Motion passed.

Respectfully submitted by,



Jan VanWoerkom
Chairman